



**COTTESLOE PRIMARY SCHOOL
P&C ASSOCIATION INC.**

Administration

Principal: Graham Dart
Deputy: Andrea Macfarlane
Deputy: Jane Lowther
Registrar: Tracey-Anne Simpson

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P. & C. Association Inc

President: Sharron Kent
Vice Presidents: Ruth Fiorentini/ Aoife Petrie
Secretary – Liza-Jean Williams
Treasurer: Anna Woodliff

GENERAL MEETING - Minutes

4 August 2016 - 7:30pm

1. WELCOME AND OPENING OF MEETING - OPENED @ 7:30PM

1.1 Attendees S Kent, L Williams, A Woodliff, A Petrie, R Fiorentini, B Pearson, D Mitchell, G Bacic-Hearn, J Lowther, M Lee, M Kent, L Wiese, H Robertson, I Campbell, P Smythe, F Sweet.

1.2 Apologies Taryn Myles, L Cashmore, S Meszaros, K Macgregor, S Fallon, G Dart, S Carrew-Reid.

2. GENERAL BUSINESS

2.1 Confirmation of Previous Minutes

Motion AND DECISION

Moved: B Pearson

Seconded: A Woodliff

That the Minutes of the Cottesloe Primary School P&C Association Inc. General Meeting held on 27 June 2016 be taken as read and confirmed as a true and accurate record.

CARRIED

2.2 Confirmation and Acceptance of Correspondence

Motion AND DECISION

Moved: R Fiorentini

Seconded: A Woodliff

That the 'correspondence in' be received and the 'correspondence out' be confirmed as read as per the notations in the correspondence book.

CARRIED

3. BUSINESS ARISING FROM PREVIOUS MINUTES - DISCUSSION

3.1 P&C Room - L Williams

Thanks to Brett Pearson and Aoife Petrie for their help in cleaning the P&C room - all items are in labelled tubs and two shelving racks are empty for post event purposes.

3.2 Food Safety Course - L Williams

All Members are encouraged to complete the online "I'm Alert" Food Safety course (<http://www.imalert.com.au/foodsafety/training/user-info.php>)

Training takes between 30 mins to 1 hr and covers the basics of food hygiene standards. Reports

Action Item: L Williams to add link to P&C section of CPS Website.

4. REPORTS

4.1 President's Report

4.2 Principal's Report

4.3 Treasurer's Report

Motion AND DECISION

Moved: P Smythe

Seconded: I Campbell

That the Treasurer's report to 31 July 2016 (attached to Agenda) be accepted as true and correct.

CARRIED

4.4 Sub-Committee Reports

4.4.1 *Uniform Shop*

4.4.2 *Fundraising*

4.4.3 *Busy Bee*

4.4.4 *Cott Fathers*

5 PROPOSED MOTIONS

5.1 Bogan Bingo – Friday 26 August 2016

Motion AND DECISION

Moved: A Petrie

Seconded: P Smythe

That the P&C fund the expenses for Bogan Bingo fundraiser up to the value of \$1,000.

Note: With the agreement of the Mover/Seconder, the value was amended to read \$5,000, being the original proposed motion quoted by the Fundraising Sub-Committee – incorrectly copied over to the Agenda.

CARRIED

5.2 Vegetation - Green Scene

Motion AND DECISION

Moved: B Pearson

Seconded: M Kent

That the P&C fund the cost of supplies and plants to the value of \$1,000.

CARRIED

5.3 Cott Fathers Campout - Saturday 15 October 2016

Motion AND DECISION

Moved: M Lee

Seconded: A Woodliff

That the P&C agree to fund the running costs of the Cott Fathers Campout scheduled for 15 October 2016 up to the value of \$1,200.

Note: With the agreement of the Mover/Seconder, the words "to be taken from the Cott Fathers Reserve Funds" was added to the motion to read:

That the P&C agree to fund the running costs of the Cott Fathers Campout scheduled for 15 October 2016, to be taken from the Cott Fathers Reserve Funds, up to the value of \$1,200.

CARRIED

5.4 Cott Fathers Barbagallo Racy Day – 20 August 2016

Motion AND DECISION

Moved: B Pearson

Seconded: A Petrie

That the P&C agree to fund the running costs of the Cott Fathers & Kids Day at Barbagallo Raceway scheduled for 20 aug to the value of \$150.

Note: With the agreement of the Mover/Seconder, the words "to be taken from the Cott Fathers Reserve Funds" was added to the motion to read:

That the P&C agree to fund the running costs of the Cott Fathers & Kids Day at Barbagallo Raceway scheduled for 20 August 2016, taken from the Cott Fathers Reserve Funds, to the value of \$150.

CARRIED

5.6 Faction Carnival - 29 August (J/PP-Yr 2) and 30 August 2016

Motion AND DECISION

Moved: F Sweet

Seconded: A Woodliff

That the P&C fund the Faction Carnival expenses to the value of \$1,200.

CARRIED

Action Item: L Williams to send information via school email and tiqbiz informing parents of uniform shop opening both days of Faction Carnival.

6 OTHER UPCOMING TERM 3 EVENTS

6.1 Book Week

Date: Thursday 25 August 2016

6.2 Maggie Dent

Date: Friday 2 September 2016

Venue: Cottesloe Civic Centre

Ticket Price: \$30 per head ticket price to cover costs

Action Item: - L Williams and A Woodliff to organise ticket sales and information/ posters.

6.3 Ride to School Breakfast

Date: Friday 14 October 2016

7. OTHER BUSINESS

Fundraising and P&C Feedback

Kent invited all members to submit fundraising objectives and welcome all feedback regarding the operational aspects of Cottesloe Primary School P&C Association Inc.

Plumbing Officer

Plumbing offer -The Gillies Group have offered a \$25 refund for CPS families to use their Plumbing and Gas service

Action Item: - L Williams to Investigate and forward information via school newsletter

Readers' Teachers Choice Awards - West Australian Newspaper

Members were invited to nominate and submit applications for the upcoming award.

8. DATE OF NEXT MEETINGS

Executive Meeting

Proposed Monday 12 September 2016 @ 9.15am

General Meeting

Proposed Monday 19 September @ 9.15am.

9. MEETING CLOSURE- MEETING CLOSED @ 8:30PM