



## COTTESLOE PRIMARY SCHOOL P&C ASSOCIATION INC.

### Administration

Principal: Graham Dart  
Deputy: Andrea Macfarlane  
Deputy: Jane Lowther  
Registrar: Tracey-Anne Simpson

530 Stirling Highway,  
Peppermint Grove, WA, 6011.  
Phone: (08) 9384 2426  
Facsimile (08) 9385 3150  
e-mail: [Cottesloe.ps@education.wa.edu.au](mailto:Cottesloe.ps@education.wa.edu.au)  
[www.cottesloeps.wa.edu.au](http://www.cottesloeps.wa.edu.au)

### P. & C. Association Inc

President: Sharron Kent  
Vice Presidents: Ruth Fiorentini/ Aoife Petrie  
Secretary – Liza-Jean Williams  
Treasurer: Anna Woodliff

# GENERAL MEETING - Minutes

**21 July 2016 - 7:30pm**

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## 1. WELCOME AND OPENING OF MEETING MEETING OPENED @ 7:30PM

1.1 Attendees S Kent, L Williams, A Woodliff, A Petrie, R Fiorentini, B Pearson, D Mitchell, G Bacic-Hearn, J Lowther, M Lee, M Kent, L Wiese, H Robertson, I Campbell, P Smythe, F Sweet.

1.2 Apologies Taryn Myles, L Cashmore, S Meszaros, K Macgregor, S Fallon, G Dart, S Carrew-Reid.

## 2. GENERAL BUSINESS

### 2.1 Confirmation of Previous Minutes

#### **Motion**

That the Minutes of the Cottesloe Primary School P&C Association Inc. General Meeting held on 27 June 2016 be taken as read and confirmed as a true and accurate record. **Motion Passed B Pearson , A Woodliff**

### 2.2 Confirmation and Acceptance of Correspondence

#### **Motion**

That the 'correspondence in' be received and the 'correspondence out' be confirmed as read as per the notations in the correspondence book.

**Motion Passed R Fiorentini, A Woodliff**

## 3. BUSINESS ARISING FROM PREVIOUS MINUTES - DISCUSSION

3.1 P&C Room - L Williams

Thanks to Brett Pearson and Aoife Petrie for their help in cleaning the P&C room - all items are in labelled tubs and two shelving racks are empty for post event purposes.

### **3.2 Food Safety Course - L Williams**

All Members are encouraged to complete the online "I'm Alert" Food Safety course (<http://www.imalert.com.au/foodsafety/training/user-info.php>)

Training takes between 30 mins to 1 hr and covers the basics of food hygiene standards. Reports **Action Item , L Williams to add link to P&C section of CPS Website.**

## 4. REPORTS

### 4.1 President's Report

### 4.2 Principal's Report

### 4.3 Treasurer's Report

#### **Motion**

That the Treasurer's report to 31 July 2016 (attached to Agenda) be accepted as true and correct. **Motion Passed P Smythe, I Campbell**

### 4.4 Sub-Committee Reports

#### **4.4.1 Uniform Shop**

#### **4.4.2 Fundraising**

#### **4.4.3 Busy Bee**

#### **4.4.4 Cott Fathers**

## 5 PROPOSED MOTIONS

### 5.1 Bogan Bingo – Friday 26 August 2016

#### **Motion**

That the P&C fund the expenses for Bogan Bingo fundraiser up to the value of **\$1,000**. **Motion Passed with Amendment (\$ 5000 ) A Petrie, P Smythe**

### 5.2 Vegetation - Green Scene

#### **Motion**

That the P&C fund the cost of supplies and plants to the value of \$1,000. **Motion Passed B Pearson , M Kent**

### 5.3 Cott Fathers Campout - Saturday 15 October 2016

#### **Motion**

That the P&C agree to fund the running costs of the Cott Fathers Campout scheduled for 15 October 2016 up to the value of \$1,200.

**Motion Passed with Amendment ( Expenditure to be taken from the Cottfathers Reserve Funds) M Lee , A Woodliff**

### 5.4 Cott Fathers Barbagallo Racy Day – 20 August 2016

#### **Motion**

That the P&C agree to fund the running costs of the Cott Fathers & Kids Day at Barbagallo Raceway scheduled for 20 aug to the value of \$150.

**Motion Passed with Amendment ( Expenditure to be taken from the Cottfathers Reserve Funds ) B Pearson , A Petrie .**

## 5.6 Faction Carnival - 29 August (J/PP-Yr 2) and 30 August 2016

### **Motion**

That the P&C fund the Faction Carnival expenses to the value of \$1,200.

Motion Passed F Sweet , A Woodliff.

Action Item - L Williams to send information via school email and tiqbiz informing parents of uniform shop opening both days of Faction Carnival.

## **6 OTHER UPCOMING TERM 3 EVENTS**

### **6.1 Book Week**

Date: Thursday 25 August 2016

### **6.2 Maggie Dent**

Date: Friday 2 September 2016

Venue: Cottesloe Civic Centre

Ticket Price: \$30 per head ticket price to cover costs

Action Item - L Williams and A Woodliff to organise ticket sales and information/posters

### **6.3 Ride to School Breakfast**

Date: Friday 14 October 2016

## **7. OTHER BUSINESS**

FUNDRAISING GOALS - S KENT INVITED ALL MEMBERS TO SUBMIT FUNDRAISING OBJECTIVES AND WELCOMED ALL FEEDBACK REGARDING THE OPERATIONAL ASPECTS OF CPS P&C ASSOCIATION INC

Plumbing offer -The Gillies Group have offered a \$25 refund for CPS families to use their Plumbing and Gas service

Action Item , L Williams to Investigate and forward information via school newsletter

**READERS TEACHERS CHOICE AWARDS WEST AUSTRALIAN NEWSPAPER - MEMBERS WERE INVITED TO NOMINATE AND SUBMIT APPLICATIONS FOR THE UPCOMING AWARD.**

## **8. DATE OF NEXT MEETINGS**

### **Executive Meeting**

Proposed Monday 12 September 2016 @ 9.15am

### **General Meeting**

Proposed Monday 19 September @ 9.15am.

## **9. MEETING CLOSURE- MEETING CLOSED @ 8:30PM**