



COTTESLOE PRIMARY SCHOOL
INTEGRITY ABOVE ALL

COTTESLOE PRIMARY SCHOOL YEAR 2 2017 REQUIREMENTS



PRE-ORDERED SCHOOL SHOP PICK-UP:

- **Return your list to school by 2nd of December 2016.**
- **Please rule through the items you do not wish to purchase.** If you wish to pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.
- You can also order online up to **4th of December 2016** and choose school pick-up. Please visit booklists.ziggies.net.au. Your school code is **COT**. Select **Year 2**. Your password is **ZZY025**.
- You can also choose to pay on collection of your pre-packed bag – using credit card, EFTPOS or cash – **no cheques** will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Please check with Ziggies, **after** your shop date as to where your uncollected bag will be held.
- **Collect your pre-packed bag from the Hall on Wednesday 25th of January 2017 from 11:30am – 1:00pm.**

HOME OR BUSINESS DELIVERY:

- Order online by **4th of December 2016** for **HOME OR BUSINESS DELIVERY**.
- **Postage is \$7.95 per child or \$12.00 per family (for instructions on family delivery see below).**
- If paying postage per family, please select the “*delivery per family*” option on the first child’s order, then for every additional order, please select the “*additional child*” option. You will be charged \$12.00 delivery on the first child’s order, and \$0.00 delivery for each additional child’s order. **When filling in your delivery details, please also put the full name & year level of each sibling in the “comments” area so that we can ensure all orders are sent together.**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on www.auspost.com.au.
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **If using a business address, please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- To order online, please visit booklists.ziggies.net.au. Your school code is **COT**. Select **Year 2**. Your password is **ZZY025**.
- **Please note: All home/business delivery orders must be PRE-PAID**

LATE ORDERS:

Orders received after the 4th of December 2016 will be processed for home delivery.

These orders will incur a **late postage and handling fee of \$13.95 per child or \$20.00 per family**, and delivery before the start of school **CANNOT** be guaranteed, so please place your order **BEFORE** the cut-off date

MISSING ITEMS:

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing admin@ziggies.net.au. Any claims made after this date will not be accepted.

PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES

YOU ARE WELCOME TO TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER



SELF SERVICE:

Visit us at: **ZIGGIES EDUCATIONAL SUPPLIES**
1/180 Bannister Rd
Canning Vale WA 6155

Trading hours: Mon – Fri 9:00am – 5:00pm
 Sat 9:00am – 1:00pm
 Sat 24th Dec 9:00am – 1:00pm
 Sat 31st Dec 9:00am – 1:00pm
 Sat 28th Jan 9:00am – 3:00pm
 Sun 29th Jan 11:00am – 4:00pm
 Closed all public holidays

How to shop: The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.



We are located here opposite Trevors Carpets
 (Extra parking is available at the rear of the store)

REFUNDS:

Refunds will be granted for items on your Requirements List that are in **perfect** condition up to the 28th of February 2017 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.

YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!

Please cut along this line and retain this slip as a reminder

PARENTS TO SUPPLY:

- 1x Large Box of Tissues (no name needed)
- 1x Library Bag (available from the Uniform Shop - \$10)
- 1x Art Shirt
- 1x School Hat
- 1x Roll of Absorbent Paper (no name needed)
- PLEASE LEAVE ALL COLOURED PENCILS CRAYONS & TEXTAS IN THEIR SEPARATE PACKS
- PLEASE MARK ALL ITEMS WITH YOUR CHILD'S NAME
- PLEASE BRING ALL ITEMS TO SCHOOL ON THE FIRST DAY

Your parcel will be available from the Hall on:
Wednesday 25th of January 2017 from 11:30am – 1:00pm.

You may pay via cash, credit card or EFTPOS on the day. No cheques will be accepted on collection day.

Surname:

First Name:

Total: \$

**COTTESLOE PRIMARY SCHOOL
 YEAR 2**

