



**COTTESLOE PRIMARY SCHOOL
P&C ASSOCIATION INC.**

Administration

Principal: Graham Dart

Deputy: Andrea Macfarlane

Deputy: Jane Lowther

Registrar: Tracey-Anne Simpson

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P. & C. Association Inc

President: Ruth Fiorentini

Vice President: Brett Pearson

Secretary: Fiona Sweet

Treasurer: Rebecca Pattison

Cottesloe Primary School P & C Association Inc.

General Meeting, Friday July 28, 2017

9am, School Library

MINUTES

1. WELCOME AND OPENING OF MEETING

1.1 Attendees – Ruth Fiorentini (chairperson), Anna Woodliff (Minute Secretary), Brett Pearson, Ingrid Campbell, Graham Dart, Jody Lennon, Jonine Cena, Marilyn Bacich-Hearn, Liza-Jean Williams, Lisa Harry, Tracey-Anne Simpson, Larissa Weise, Dan Mitchell, Sharron Carew-Reid, Jane Lowther, Emma Foullard, Tracey-Anne Simpson

1.2 Apologies. Fiona Sweet, Rebecca Pattison, Pepi Smyth, Ella Dennis, Karena Sherriff, Sarah Fallon, Rosemary Glass

2. Confirmation of Minutes from the previous meeting.

Resolution: That the minutes of the Cottesloe Primary School P&C Association Annual General Meeting held on 17th March 2017 be taken as read and confirmed as a true and accurate record. Passed Brett Pearson, Liza-Jean Williams

3. Correspondence

Resolution: That the correspondence in be received and the correspondence out be endorsed as read and filed. Passed Brett Pearson, Liza-Jean Williams

Correspondence Notes

- WACCSO have written to inform the school community about the Inner City High School location and projected intake date of 2020. As our school is a feeder school for Shenton College, there may also be the option for students to attend the new school when boundaries are established.
- Senator Simon Birmingham, Minister for Education and Training in South Australia has written to advise the P&C of an increase of \$38,300 from 2017 to 2018 by the Federal Government.

4. Business arising from previous minutes

- Solution to the provision of adequate classroom space for both Year One groups following acoustics report that the hall space was unsuitable. This has now been resolved.
- First Aid for Parents: Ruth has contacted St John's to explore cost/ logistics of St John Ambulance ½ day group training course for end of Term 3. Booking sheet has now been supplied. Dates to be confirmed. Venues considered include school hall, community center at Grove Library. Looking at possibly booking a morning and an evening session, parents would pay \$10 to attend.
Action: Ruth to book a day, and talk to Grove re using the venue.
- 120th Anniversary events on May 19th were successful. Thanks to all involved.
- Request made to Graham Dart by Mr Angus Moffat that the School approaches the local council regarding parking on the Keane Street boundary.
Action: Graham to follow up with council
- Building Fund donations – request was made that a reminder for donations be sent out to the School Community before the end of the financial year. This was included in the end of term newsletter. \$500 donation was received.
- Nicola Hope-Johnstone kindly offered to be the Welcome Parent rep for the P&C. She has already emailed the new families that have arrived this term to make contact.

5. REPORTS

5.1 President's Report

5.2 Principal's Report

- Board has discussed new building programme, next stage is to cover the walkway between BER and kindy (cost approx. \$9,000) then after that enclose the undercover area with roller doors and build a storage area
- Admin upgrade is going well
- Working with Ed Department on a workable solution in the hall for year 1s. Looking at some kind of concertina doors with a bulkhead to provide soundproofing but also to not lose the ability to have it as a hall. Considerations include lighting, airflow, space and the toilets also need upgrading. If this can't be resolved to the school's satisfaction will be asking for a transportable. Based on current enrolments for 2018 there will be enough classrooms.

5.3 Treasurer's Report

- See attached report and motions below.

Motion: that the Treasurer's report to the 20 July 2017 be accepted as true and correct.

Passed Brett Pearson, Ruth Fiorentini

Motion: that the Cottlesloe Primary School P&C Association Inc. Commonwealth bank account be closed as it is no longer a working account.

Passed Brett Pearson, Jonine Cena

5.4 Fundraising Report

- Fun Run will be the major fundraiser for the year, via sponsorship
- Looking at holding a parent's social function too in term 3 at the Albion Hotel, ticket sales and a few auction items should raise some money, but won't be doing the full silent auction.
- Possible theme suggested of Barbie & Ken

5.5 Uniform Shop Report

- New item – Umbrellas. Going to order 50 with white crest.
- New item – rain jacket with school crest. Will order 5 in each size and see how they go.
- New item – reversible faction hats, made from heavier cotton so won't fly off when kids are running and can also be used for faction events.

5.6 120th Anniversary Committee Report – see attached

- Discussed that could have shirts printed (cheaply) with 120 and students can then decorate themselves.
- Really going to push the fundraising side of it, possibly with incentives to students for achieving targets.

6. ITEMS FOR DISCUSSION

- **Upcoming Events**

August 11th - Marguerite Andel's Morning Tea

Proposed Motion: That the P&C organise catering for this event by asking the school community to donate baked goods etc and that the P&C inform the community of the red letterbox for gift donations, should they wish to make a personal contribution to Mrs Andel's Farewell gift.

Motion not necessary

Faction Carnival – 1st September 2017

Our thanks go to Tonia Bates who has very generously offered to coordinate the P&C fundraising activities at the Faction Carnival. We will be assisting her in every way possible.

Motion: That the P&C make funds of up to \$1,500 available for costs associated with the Faction Carnival cake sale and stalls. Passed Liza-Jean Williams, Dan Mitchell

Parents Social Night in September

Dan Mitchell has suggested a parent social at the Albion Hotel which will be ticketed and open to all school parents. He is currently establishing possible dates.

Motion: That the P&C make funds of up to \$1,000 available for costs associated with a Parents' Social Evening at the Albion Hotel, should a suitable date be found. Costs include catering and entertainment. Passed Brett Pearson, Jonine Cena

School Umbrella Fundraiser

Motion: That the P&C sell School Umbrellas through the Uniform Shop as an ongoing fundraiser. Passed Liza-Jean Williams, Sharron Carew-Reid

First Aid Demonstration

Motion: That the P&C cover the \$200 cost of the St John's Ambulance First Aid Demonstration which will be open to up to 30 attendees. Passed Brett Pearson, Larissa Wiese

Music Resources

A request has been made by Ms Amanda Oliver for some funding towards musical equipment. *Motion: That the P&C assists with the purchase of a class set of ukuleles up to an amount of \$750* Passed Jonine Cena, Marilyn Bacich-Hearn

Foundation Day Colour Run

This will be the major fundraiser for 2017 school year. Some booking costs are associated with this event and coloured powder needs to be ordered well in advance to allow for postage. *Motion: That the P&C makes funds of up to \$1000 available for the organization of entertainment and provision of coloured powder for the Foundation Day Colour Run.* Passed Brett Pearson, Dan Mitchell

8. OTHER BUSINESS

- Tracey-Anne Simpson mentioned that the old staff room stairs have been bought back from the builders for \$2,200, and that she would like some money from the P&C to pay to have the side rail mounted on the wall in the new admin building. She has also received some lovely display cabinets from Shenton College.
Action: Tracey-Anne Simpson to get quote for mounting rail on wall.
- The old stairs could be sold to cover the cost.

9. DATE OF NEXT MEETINGS

Please add to your diaries and calendars to avoid clashes with other school events and meetings. Thank you.

9.1 General Meeting: Tuesday 12th of September. 6pm

10. MEETING CLOSURE.