


**COTTESLOE PRIMARY SCHOOL  
BOARD MEETING MINUTES**

<b>DATE:</b>	<b>11/11/20</b>	<b>CHAIR PERSON:</b>	<b>Julie Colvin</b>
<b>TIME:</b>	<b>6.00pm</b>	<b>MINUTE SECRETARY:</b>	<b>Marlon Cooray</b>

**ATTENDEES:** Julie Colvin, Marlon Cooray, Melanie Love, Jane Lowther, Denise Johnson, Graham Dart, Andrea MacFarlane, Lisa Whitmore, Catherine Bestley, Brad Boyle, Rebecca Pattison, Lina Harvey and Justin Vivian.

**APOLOGIES:** Sue Ledger

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>LED BY</b>	<b>DISCUSSION/PROGRESS REPORT</b>	<b>ACTION</b>
1	Welcome  Acceptance of previous minutes	Chair	Chair welcomed Board members and commenced meeting.  Board recognized Lisa Whitmore's and Justin Vivian's long contribution to the Board and last meetings.  Declared a quorum and no conflict of interest.	
2	<u>Previous Meetings and Action</u>	Chair	Previous meeting minutes endorsed by Mel and Lisa.  Actions: 1. Chair and Principal to update draft Board Planner 2. Advertise on Connect for uniform shop volunteers	Draft developed. Completed
3	<u>Reports and operational matters</u>	Principal	Contribution and charges endorsed by Board.  Booklist supported by Board.	

			Principal report presented.  Classrooms allocation discussed and Board views received. This is an operational issue and school leadership to decide.  P&C update provide by President.  School Performance 2020 - Committee Leaders presented achievements and forward plan. Board recognised the high work efforts by teachers and progress.  English (Denise Johnson), Teacher practices (Cath Beasley), Wellbeing (Darren Thomas), Science, HAS and ICT/Stem.	Business plan to be renamed 3 strategy plan.		
4	<u>Specific Items</u>					
5	<u>Any Other business</u>		Board discussed potential changes to faction names to either colour or indigenous names.  Board supported by circular resolution (9/2/21) school half day closure on 10 March 2021 to conduct "Reporting to Parent Sessions".			
<b>NEXT MEETING</b>	11 November 2020	<b>MEETING CLOSED</b>	823pm	<b>SIGNED</b>	<b>CHAIRPERSON</b> 	<b>DATE</b>