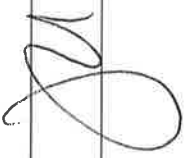


COTTESLOE PRIMARY SCHOOL BOARD MEETING MINUTES

Date	28/4/21	Chairperson	Julie Colvin
Time	6.00 pm	Secretary	Marlon Cooray

Attendees	Julie Colvin, Marlon Cooray, Melanie Love, Brad Boyle, Katrina Tiller, John Toll, Denise Johnson, Graham Dart, Lina Harvey, Jane Lowther, Karren Webster, Brooke Barnett and Aleisha Niebieszczanski.,		
Apologies			
Item	Description	Lead	Discussion and Report
1	Welcome Acceptance of previous minutes	Chair	Chair welcomed Board members and commenced meeting. Welcome new board members John Toll, Brooke Barnett and Aleisha Niebieszczanski. Declared a quorum and no conflict of interest.
2	Previous Meetings and Action	Chair	Previous meeting minutes endorsed by Mel and Ashley. Actions: <ul style="list-style-type: none"> o Advertise for Board parent representative o Surveys to new families (M Love). o Agenda item to discuss philosophy for merit awards - Board supported recognition for all students. Teachers to consider changing name from merit to recognition. Awards to be awarded against CPS values. o Principal to review other schools' external chargers
			Completed To be actioned Completed Completed – CPS

			and report back at next meeting.	chargers are equivalent to surrounding school but acceptable.
3	Specific Items	Chair	<p>Board approved annual report.</p> <p>Board has commented on strategic plan and operational plan.</p> <p>Statement of expectations signed by Chair.</p> <p>Student leadership policy supported by Board and Board recognized Aleisha Niebieszcanski leadership and hardwork to update document.</p> <p>P&C – President provided update.</p> <ul style="list-style-type: none"> • Industrial fan to be installed in undercover area. • Shade sail to be installed over monkey bars. • School fair to be held November 2022. <p>Infrastructure sub-committee – Review master plan.</p>	Grants Application – Kat and John Toll to progress coordinated approach.
4	Reports and Operational Matters	Principal	<p>Principal report presented and accepted by Board.</p> <p>Finance status and waterfall presented by M Love – school maintained necessary contingency.</p>	
5	Any Other Business		<p>School automated attendance tracking and real-time feedback to parents.</p> <p>Board training modules – consider further coordinated training.</p>	L Harvey to price technology options.
Next meeting	15 June 2021	Meeting closed	754 pm	Signed 
				16-6-21