



**COTTESLOE PRIMARY SCHOOL
BOARD MEETING MINUTES**

Date	22/06/2022	Chairperson	Melanie Love
Time	6.00 pm	Secretary	Brad Boyle

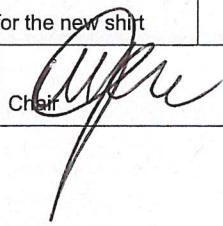
Attendees	Melanie Love, Marlon Cooray, Graham Dart, Lina Harvey, Denise Johnson, Brad Boyle, and. Tina Hall, John Toll, Courtney Bridge, Karren Webster
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Apologies	Aleisha Niebieszczanski
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Item	Description	Lead	Discussion and Report	Action
1	Welcome Acceptance of previous minutes	Chair	<ul style="list-style-type: none"> • Principal welcomed Board members and commenced meeting. • Declared a quorum and no conflict of interest. • Minutes adopted 	
2	Previous Meetings and Action	Chair	Previous meeting minutes endorsed by Marlon for Mel. Actions: <ul style="list-style-type: none"> • Board induction packs provided to new Board members. • Faction Renaming: <ul style="list-style-type: none"> ○ 	
3	Specific Items	Chair	Principals Report:	

			<ul style="list-style-type: none"> • Faction renaming: <ul style="list-style-type: none"> ○ Artist Julianne Wade has spoken with children. Various options presented to the Board by Courtney. ○ Discuss the cost of converting the words ○ Aim to complete the review process of names by the end of next week. ○ Discuss the time delays for printing the shirts and volumes to be ordered. ○ Artwork for the shirts to be considered at a later time. ○ 2 options for the words were selected in the category of Places or Colours. These 2 options will be presented to the Staff and Children to confirm the theme selection for the word conversion • Discuss the impact of Covid infections on class numbers, some down to less than half. • Finance: <ul style="list-style-type: none"> ○ Projected forecast of cash reserves of approximately \$124K. ○ Salaries have been forecasted and set. ○ Some variation may occur with the use of EA's ○ 96% of budget must be used by the end of each year. Board discusses the budget number. • Safety Risks: <ul style="list-style-type: none"> ○ Lifting risks are to be assessed. Staff members are required to lift a student. As a result, some Workers 	
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			<p>These results are showing that the underlying support programs are having a real positive impact for all students.</p> <ul style="list-style-type: none"> Denise advised that the Year 2 have been trailing a new Maths method for learning. There are positive outcomes with the new Maths program. Courtney is looking to roll out the Maths method from K to Year 2 and then throughout the school years. Discuss the enrollment numbers of Preprimary. 	
4	Reports and Operational Matters	Principal	<p>Principal presented report</p> <ul style="list-style-type: none"> Graham discussed the national school improvement tool. <ul style="list-style-type: none"> Review of two staff survey responses completed in 2018 and 2022. The results show staff have more confidence in the collection and use of data. Staff are more engaged with the use of the student performance data. Using a shared network of school data sets with peer schools within the local region. Staff are adapting and modifying support for students through the use of the data. Principal Performance Review to be completed with Mel. Discuss the process with Board. Board Self-Assessment Survey update to be provided at next 	Improvement Plan Update required.

			meeting.				
5	Any Other Business		<ul style="list-style-type: none"> Board to discuss uniform shop and the graduate shirt. Looking to use a new supplier for the shirts. This would be a move away from a whole white shirt. P&C have identified a new style of shirt with the supplier. It would be a Blue Shirt with White side panels. Board discusses the shirt options. Board supports the P&C recommendation for the new shirt 				
Next meeting	22 June 2022	Meeting closed	7.50pm	Signed		Date	10/08/22