



COTTESLOE PRIMARY SCHOOL
P&C ASSOCIATION INC.

School Administration
Principal: Graham Dart
Deputy: Courtney Bridge
Deputy: Jane Lowther
Registrar: Lena Harvey

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P. & C. Association Inc
President: Myke Bartlett
Vice President: Kat Tiller
Secretary: Lucy Henderson
Treasurer: Andrea Binedell

COTTESLOE PRIMARY SCHOOL P&C ASSOCIATION

WEDNESDAY 26 APRIL 2023

6:00PM

SCHOOL LIBRARY

AGENDA

No	Item
1	<p>Record of Attendees: Jess Harrison, Olivia Trembath, Myke Bartlett, Graham Dart, Kat Tiller, Jane Lowther, Sonam Tobgay, Jenny Murtagh, Freya Hewitt, Milly Bartlett, Debra Sampson, Lucy Henderson</p> <p>Record of Apologies: Bridie Howe-Keetelaar, Anna Woodliff, Andrea Binedell, Mel Love</p>
2	<p>Welcome/ Opening of Meeting A quorum was noted as being present. The meeting commenced at 6.06pm with brief opening comments and a welcome from the President, Myke Bartlett.</p>
3	<p>Confirmation of Minutes from previous meeting Proposed Motion - <i>That the minutes of the Cottesloe Primary School P&C Association Annual General Meeting of 15 February 2023 be taken as read and confirmed as a true</i></p>

	<p><i>and accurate record.</i></p> <p>Proposed: Kat; Seconded: Freya</p>
4	Reports
4.1	<p>President's Report</p> <p>The President, Myke Bartlett, then delivered his report. Please refer to attached President's report for full details. In addition to what is in the report, we also discussed the following:</p> <ul style="list-style-type: none"> • The group discussed the lack of parent volunteers that helped at the drone show. We would like to make this year a lighter year for volunteering. • Graham to please ask the Boatshed for food donations for Walk to School Day. Kat to please provide Graham with a wish list. • ELC survey will hopefully encourage more tenders as we are struggling to get some. • Jenny suggested that we assign year groups to an event so that each year has one thing they are responsible to help at each year. Hopefully this will encourage people to volunteer at their assigned event in the knowledge that they won't need to assist at others. Year 4 can do the Walk to School Day. Graham and Jess will meet with the Class Parent Reps to discuss which event they would like to assist with.
4.2	<p>Principal's Report</p> <p>Graham Dart then delivered the Principal's report. Please refer to attached President's report for full details. In addition to what is in the report, we also discussed the following:</p> <ul style="list-style-type: none"> • Ms Johnston will be doing some deputy work during this term whilst Mr Bridge is on parental leave 4 days a week.
4.3	<p>Treasurer's Report</p> <p>Myke then read through the Treasurer's report on behalf of Andrea Binedell. Please refer to attached Treasurer's report for full details.</p>
5	<p>Invitation for any new attendees to become members of the Cottesloe Primary P&C for 2023</p> <ul style="list-style-type: none"> • 5 new members
6	General Update

	<ul style="list-style-type: none"> • Walk to School Day – Year 6 engagement committee to hand out stickers/tickets at the door. • We had a discussion regarding Family Night – Maritime museum is out (Dan has spoken to them and it is not an option). Ideas – AQWA, Museum, Cinema, Zoo, roller skating, ice skating – Milly has offered to look into some options and will feedback to the group. • Lapathon & colour run. Milly running. Cake sale and sausage sizzle after (further fundraising). The group thought it would be a good fundraising incentive to let families know what their fundraising is going towards. We could track the progress.
7	<p>Fundraising Goals 2023 Update</p> <ul style="list-style-type: none"> • Olivia, Kat, Alisha, Georgie and Mel are organising a Mother’s Day event from 6-9pm on 12th May. Cocktails, champagne, grazing table, auction, raffle. Goes live tomorrow. Dad’s will be running the bar and the auction. Jess to share with class parent reps. Max ticket sales is 80. Thank you to all involved in the organisation of this event.
8	<p>Uniform Shop Update</p> <ul style="list-style-type: none"> • Anna and Gabby have been a fantastic help to Jenny, this help has been very much appreciated by Jenn2q1y. • Jenny would like to move away from Nell Gray, they have been very difficult to deal with in the past. Jenny has found a new supplier. • Jenny would like to change the design of the Graduate t-shirts. We discussed the potential of phasing out the existing stock by reducing them to half price as we have quite a bit of the current stock. Jenny would like to involve the year 5s in choosing the new style by giving them some options to vote for. Jenny to present ideas at the next board meeting. Could we potentially use the cranes from the fair? • Too much stock at the moment...could we run a sale for items that we would like to get rid of? • We are yet to hear about an award rate for this position. Once we have this, we can move forward with advertising the role. Jenny will not be applying.
9	<p>Cottfathers Update</p> <ul style="list-style-type: none"> • Scott is setting up a Cottfathers advisory board. He would like them to be more involved in the school as a whole and wants to make it more accessible to

	promote the importance of dads in their kids' lives. Welcome Scott.
10	Items seeking motion
10.1	<p><i>That Scott Fraser be voted in as the Cott Fathers Sub-Committee Convener.</i> Unanimous</p> <p><i>That the Treasurer's report to 5th April 2023 be accepted as true and correct.</i> Proposed: Jenny; Seconded: Freya</p> <p><i>That the Cottesloe Primary School P&C Association resolve to allocate \$5000 to the Mothers' Day fundraiser</i> Proposed: Jane; Seconded: Milly</p> <p><i>That the Cottesloe Primary School P&C Association resolve to allocate \$200 for the purchase of handballs.</i> Proposed: Jenny; Seconded: Freya</p> <p><i>That the Cottesloe Primary School P&C Association resolve to allocate \$2145 for a survey quote for the revamp of the Early Learning area</i> Proposed: Kat; Seconded: Jess</p>
11	<p>New or Other Business</p> <ul style="list-style-type: none"> • We have recently lost our bar manager's (Dan & Elvin) – could Scott please look into some volunteers to do their Approved Managers course. • Wok and Roll – could we do an online ordering system with them? Jenni Mitchell to please follow up with them. • Class Parent Reps asking for a brief summary of events – Harmony Day and Derby Day were very last minute. Jess is going to revisit key dates. Myke to investigate an iCal invite. Busy Bees dates to be decided. • Gardener position is still vacant. • Graham raised that it would be nice to celebrate other cultures. It would be great to involve the kids and ask them what they celebrate. Diversity calendar of Australia is great for this – Olivia will send to Graham, thank you. • On 23rd May the transportable classroom is getting installed on the bottom oval. Not yet decided what this will be used for. • DoE will be repainting the external of the Kindy building. • PP/K fencing will be happening soon. • We decided that for the time being we will keep P&C meetings at 6pm.
12	Date of Next Meeting - 26th July 6pm School Library
13	<p>Close of meeting</p> <p>There being no further business, the meeting concluded at 7.24pm.</p>

