

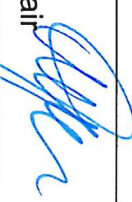
## COTTESLOE PRIMARY SCHOOL BOARD MEETING MINUTES

Date	10/09/2024	Chairperson	Melanie Love
Time	6.00 pm	Secretary	Brad Boyle

Attendees		Melanie Love, Graham Dart, Brad Boyle, Brooke Barnett, Courtney Bridge, Tom Gibbins, Tina Hall, Jane Lowther, Lina Harvey, Galina Rogova and Marlon Cooray		
Apologies		Denise Johnson, Tracey Willis (Staff Rep), Di Richards and Myke Barlett		
Item	Description	Lead	Discussion and Report	Action
1	Welcome  Acceptance of previous minutes	Chair	<ul style="list-style-type: none"><li>Acknowledgment of Country</li><li>Principal welcomed Board members and commenced meeting.</li><li>Declared a quorum and no conflict of interest.</li><li>Minutes from 7 August 2024 not required due to no Quorum present.</li></ul>	Discuss
2	Previous Meetings and Action	Chair	<ul style="list-style-type: none"><li>Example Board Letter circulated and yet to be finalized by Mel/Graham.</li></ul>	Action
3	Specific Items	Chair	<ul style="list-style-type: none"><li>Board Subcommittees</li></ul>	Review and Discuss

			<ul style="list-style-type: none"> <li>○ Discuss the purpose and value of the subcommittees</li> <li>○ Consider combined P&amp;C and Board representations</li> <li>○ Traffic/Parking: <ul style="list-style-type: none"> <li>▪ Consider options to help address these issues</li> <li>▪ Tina.</li> </ul> </li> <li>○ Grant Funding <ul style="list-style-type: none"> <li>▪ Tom, Tracey, Jane</li> </ul> </li> <li>○ Building <ul style="list-style-type: none"> <li>▪ Business Case/Funding</li> <li>▪ Key Decision Makers</li> <li>▪ Myke, Tom and Brooke</li> </ul> </li> </ul>	Review and Discuss
4	Reports and Operational Matters	Principal	<p><b>Principal's Report</b></p> <ul style="list-style-type: none"> <li>• Executive Director Steve Parry to attend site.</li> <li>• Had on site meetings with Ty V. and Nathan B, Project Officer which has resulted in actions:</li> <li>• Bore-pump replaced. Concrete top to be added.</li> <li>• Shed is being discussed at a higher level re funding options.</li> <li>• PP Play grounds will have an architect allocated to draw plans for redevelopment. Works and costs to be covered by DET.</li> <li>• Disable Parking</li> <li>• Ramp Completed</li> <li>• Parking</li> <li>• New After School Hours Provider – Their Care</li> </ul> <p><b>Safety/ Risks</b></p>	Review and Discuss

		<p><b>Movement and Improvement</b></p> <p>Raise Academic Standard</p> <ul style="list-style-type: none"> <li>• NAPLAN discussion</li> <li>• Proposed SCHOOL DEVELOPMENT DAYS 2025 <ul style="list-style-type: none"> <li>◦ January - Monday 3rd and Tuesday 4th February</li> <li>◦ May - Thursday 29th &amp; Friday 30th May</li> <li>◦ August – Friday 15th August</li> <li>◦ December – Friday 19th December</li> </ul> </li> <li>• Face to face Reporting Preparation <ul style="list-style-type: none"> <li>◦ February – Friday 28th February PM (Board approved Lesson suspension – half day)</li> </ul> </li> </ul> <p><b>Future Learners</b></p> <p>Develop students and staff to be curious and adaptive</p> <p><b>Embrace Aboriginal Culture and Perspective</b></p> <p>Improve understanding of the histories, cultures, languages and perspectives of Aboriginal people.</p> <p><b>Mind and Body</b></p> <p>Enhance student and staff wellbeing.</p> <ul style="list-style-type: none"> <li>• Year 6 Musical this week.</li> <li>• Angela Rossen-Local Artist. Working with Year 4 and 5 students – Environmental Science and Art Workshops</li> <li>• 15th September 2024 - Community Day</li> </ul>	<p><b>Review and Discuss</b></p>
		<p><b>Review and Discuss</b></p>	
		<p><b>Review and Discuss</b></p>	

			<ul style="list-style-type: none"><li>• Cottfather Camp Out - 25th October 2024</li></ul> <b>Aspiration and Inspiration</b> Develop teacher efficacy and develop teacher leaders <ul style="list-style-type: none"><li>• Strategic Plan Development- by Leaders for teachers</li><li>• School Development Day - 16 August 2024</li><li>• Trauma informed Practices</li><li>• Strategic Plan</li><li>• Data analysis</li></ul> <b>Coming Up</b> <ul style="list-style-type: none"><li>• Year 6 Musical</li><li>• Interschool Carnivals.</li></ul>		Review and Discuss	
5	Any Other Business		<ul style="list-style-type: none"><li>•</li></ul>			
Next meeting	23 October 2024	Meeting closed	7.10pm	Signed	Chair 	Date 23/10/24 