



COTTESLOE PRIMARY SCHOOL
INTEGRITY ABOVE ALL

School Administration

Principal: Graham Dart

Deputy: Jane Lowther

Deputy: Courtney Bridge

Registrar: Lena Harvey

530 Stirling Highway

Peppermint Grove, WA 6011

Phone: (08) 9384 2426

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P&C Association Inc.

President: Leeann Foulsham

Vice President: Katie Rattigan

Secretary: Jessie Bond

Treasurer: Margot Crombie

COTTESLOE PRIMARY SCHOOL P&C ASSOCIATION

NOTICE OF GENERAL MEETING

PLEASE TAKE NOTE THAT THE NEXT GM WILL TAKE PLACE ON:

WEDNESDAY 6 AUGUST 2025

6:00PM

SCHOOL LIBRARY

AGENDA

No	Item
1	Record of Attendees: Lucy Henderson, Leeann Foulsham, Fairlie Johnston, Jane Lowther, Sarah Stanton-French, Amy Hancock, Katie Rattigan, Skye Hegarty, Alwyn de Vries, Freya Hewitt, Fiona Hohnen, Graham Dart Record of Apologies: Dan Pickup, Jess Harrison, Margot Crombie, Jessie Bond
2	Welcome/ Opening of Meeting 6.11 – opening of the meeting, quorum noted
3	Confirmation of Minutes from previous meeting Proposed Motion- <i>That the minutes of the Cottesloe Primary School P&C Association General Meeting of 14 May 2025 be taken as read and confirmed as a true and accurate record.</i> Motion passed: Freya and Sally

3.1	<p>Executive Meeting – Tuesday 22nd July 7.30pm</p> <p>Special Resolution to pass funding (\$1812) for a fridge/freezer and freezer for the P&C room. Present was Sasha Hayes, Skye Hegerty, Katie Rattigan, Dan Pick Up and Leeann Foulsham</p> <p>Motion Passed – Sasha Hayes, Katie Rattigan</p> <p>Present – Sasha Hayes, Skye Hegerty, Katie Rattigan, Dan Pickup and Leeann Foulsham</p>
4	Reports
4.1	<p>President's Report</p> <p>...refer to report</p>
4.2	<p>Principal's Report</p> <p>...refer to report</p> <p>Graham - The P&C is what helps create our thriving community. The fundraising allows us to provide such great resources for our students.</p> <p>Bronwin Vowles has been given recognition for all her efforts in HPL. Great to see her be given opportunities for development. We strive for both staff and student development.</p> <p>Discussion around the new reporting format of sending home the child's portfolio at the end of Semester 1 – parents gave feedback that they didn't expect the portfolio, as there was no context.</p>
4.3	<p>Treasurer's Report</p> <p>...refer to report</p> <p>Lapathon did well but was a drop on previous years. This could be due to stagnation or because of the clash with Jump Rope for Heart.</p>
5	<p>Invitation for any new attendees to become members of the Cottesloe Primary P&C for 2025</p> <p>Please send email to new parent for joining – had no sheets Alwyn – apdevries@outlook.com & holly@maeflynn.eu</p>
6	<p>General Update:</p> <ul style="list-style-type: none"> ● P&C Parent Event this year is a Honky Tonk Hoedown on Saturday 23rd August. It is a Year 5 event however very open to helpers across all year groups. We shared a Community post seeking donations, and we will share a request via Class Reps. Any support available in spreading the message for donations would be greatly appreciated. ● Book Week on Thursday 21st August, we have a request from Ms Willis to use the P&C Eftpos for book donations, this has been done in the past - happy to do so. ● School Calendar is still a bit of a work in progress and Sally is in touch with the office regularly to ensure we are sharing correct dates and calendar information

	<p>with parents.</p> <ul style="list-style-type: none"> Katie Rattigan to share an update on Sci-Tech booking for November – the has been deposit paid for Sat 1st November. This event will be assigned to year 3 as the Faction Carnival is on a Monday and we won't have a sausage sizzle. Checking to see if we could do a special with IGA instead as a food option for the Athletics' Carnival. P&C to liaise with Geoff from IGA. Yr 4 will still do the cake stall. Year 3 will take over the Sci-Tech event.
7	<p>Fundraising 2025 Update</p> <p><u>Term 2 P&C events:</u></p> <ul style="list-style-type: none"> Mothers Day Cocktail Event, Election Day BBQ and Cake Stall all updated at last P&C Meeting Lapathon (Year 1) - funds to go to mobile play equipment <p><u>Term 3 P&C events:</u></p> <ul style="list-style-type: none"> Parent Night (Year 5) - Sasha and Leeann Faction Carnival (Year 4 Cakes) Noting this event is now on a Monday - open discussion on progressing with Cake Stall only. See above under Sci-Tech
8	<p>Uniform Shop Update –</p> <p>Congrats to Fiona on getting the umbrellas started. 62 sold so far and still going!!</p>
9	<p>Cottfathers Update</p>

10	<p>Items seeking motion</p> <p>That the Treasurer's report 5th of August to be accepted as true and correct. Motion passed: Katie and Freya</p> <p>That the Cottesloe Primary School P&C Association resolve to allocate \$9000 in funds for the P&C Event - Hoe Down, specifically for event set up, entertainment, food and drinks. Motion passed: Skye and Amy</p> <p>That the Cottesloe Primary School P&C Association resolve to increase the Presidential Discretionary Spending to \$500 from the existing \$200. Motion passed: Fairlie and Skye</p> <p>That the Cottesloe Primary P&C Association resolve to allocate \$23,000 to Cott Fathers for the annual Camp Out in October.</p>
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	<p>Motion passed: Freya and Katie</p> <p>CPS P&C Representative to School Board</p> <p>Regulations permit the P&C to nominate one of its members to be a member of the board in either the parent or community membership category (as relevant to the nominee).</p> <p>When the P&C nominates a person for the parent category, this nomination is treated as any other parent nomination. If there are more nominations than places in the parent category, an election takes place. If the P&C nominates a person for the community category, this nomination is put forward for consideration. The board appoints by vote community members from the list of nominations.</p> <p>That person is not the P&C representative on the board but a representative of either parents or the community.</p> <p>Motion passed: Amy and Sarah</p>
11	<p>New or Other Business</p> <p>Year 6 School Disco Update/Feedback - \$8,279 raised towards the Year 6 gift (staging props – banners and lectern, perhaps also get some additional seating for the Year 5s. Need to discuss this with the Year 6s.) Feedback that the Kindy's could have done with 45 minutes instead of 30 minutes. Also discussed not needing to feed the students at the disco which would free up some time.</p> <p>Fundraising goals for this year include sports equipment (netball hoops), sports uniforms, signage for parking and play equipment for early years. Teachers are regularly asked what is needed and early childhood teachers request support. Chris Andrews has suggested that we need sports uniforms for the Lightning carnival, caps for the swimming Carnival or Interschool uniforms.</p> <p>Covered walkway remains a priority linking Keane and Johnston. Jolimont PS have a "Joligreen project" website where parents can donate or purchase a plant, brick, green item. We will share this with the Board at the next meeting</p> <p>Decision pending if we are progressing with black curtains <i>The P&C Association resolve to get quotes for black curtains for undercover area. Proposed: Gemma; Seconded: Sasha</i> Skye will ask through work.</p> <p>Graham questioned whether we will be doing a Busy Bee this year? Dan to please confirm.</p>
12	Date of Next Meeting – Wednesday 5th November at 6pm
13	Close of meeting 7:31