

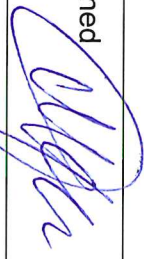
COTTESLOE PRIMARY SCHOOL BOARD MEETING MINUTES

Date	9 December 2025	Chairperson	Melanie Love
Time	6:05 pm	Secretary	Tom Gibbins

Attendees	<p>Board Members: Melanie Love (Chair), Tom Gibbins (Secretary), Marlon Cooray, Fiona Hohnen, Dan Pickup, Graham Dart (Principal), Brooke Barnett (CPS), Tracey Willis (CPS), Diane Richards (Co-op Policy)</p> <p>CPS Leadership Team: Jane Lowther (Deputy Principal), Courtney Bridge (Deputy Principal), Lena Harvey (Manager)</p>
------------------	--

Apologies		Board Members: Leanne Foulsham (P&C), Sandra Santini (CPS), Dean Adams (Co-op)	
		CPS Leadership Team:	
Item	Description	Lead	Discussion and Report
1	General	Chair	<ul style="list-style-type: none"> Acknowledgment of Country. Declared a quorum and no conflict of interest.
2	Previous Meetings and Actions	Chair	<ul style="list-style-type: none"> Minutes adopted from Meeting on 11 November 2025 CPS QA policy and procedure process review 2025 Board self-assessment Endorse contributions
			Action <ul style="list-style-type: none"> Accepted Completed Completed Endorsed

3	Operational Matters	Principal	<p>Principal's Report</p> <ul style="list-style-type: none"> • Finance – healthy outlook for 2026 <ul style="list-style-type: none"> ◦ Indexation, inflation of fees discussed and explained • School Structure <ul style="list-style-type: none"> ◦ Staffing finalised, room allocation provisional • Safety/Risks <ul style="list-style-type: none"> ◦ Room 2&3 not in use due to moisture in walls • Relationships <ul style="list-style-type: none"> ◦ Nothing new to report • Learning Environment <ul style="list-style-type: none"> ◦ Nothing new to report • Teacher Quality <ul style="list-style-type: none"> ◦ Beth to discuss Excellence program in 2026 • Leadership <ul style="list-style-type: none"> ◦ Nothing new to report • Student Achievement <ul style="list-style-type: none"> ◦ School wide assessments and cohort comparisons • Governance <ul style="list-style-type: none"> ◦ Nothing new to report <p>Finance Report</p> <ul style="list-style-type: none"> • Finance report 	Reviewed and discussed
4	P&C	P&C President	<p>P&C update</p> <ul style="list-style-type: none"> • HWS installation, wall refurb 	Discussed
5	Grants & Funding	Principal	Grants & Funding	Discussed

			<ul style="list-style-type: none"> • Basketball courts \$400K - feasibility, plans and surveys. Meeting with Programmed on 17 November • UWA partnership \$48K oval resurface to be completed during break • Floorball \$19K equipment to be delivered in 2026 • Your Move \$25K bike shelter • Dept Transport \$15K active transport 	
6	Strategic items		<ul style="list-style-type: none"> • Board self-assessment: <ul style="list-style-type: none"> ○ Takeaways and continuous improvement ○ Succession planning: Board members • Communications: School Masterplan and link to fundraising efforts • Traffic/Parking (Mel): Working group established – parent surveys presented 	Discussed
7	Any Other business		<ul style="list-style-type: none"> • Board member vacancy after Marlon Cooray retirement 	Discussed
Closed	7:15pm	Chair Melanie Love	Signed 	Date 10/03/28